

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 20, 2021**

**7:30 p.m**

**A. Call to Order**

President Stevinson called the meeting to order at 7:40 p.m.

**B. Open Public Meeting Notice**

*In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 4, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held in-person and remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.*

Ernie Turner read the open public meeting notice.

**C. Pledge of Allegiance**

Ernie Turner led the Pledge of Allegiance.

**D. Roll Call**

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Absent	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**E. Executive Session – 6:30 p.m.**

- Personnel, Superintendent Evaluation

**Open Public Meeting @ 7:30 p.m.**

**F. Superintendent's Report**

- In-district Enrollment numbers BHS 233 and BTS 488
- Thanks Faith Costabile -decorating hallway boards with PTO
- Thanks PTO - Educator Appreciation Week / staff lunch, annual Spring Fling fundraiser
- Mrs. Zugale paraprofessional training - proper ways to address students
- no BoE retreat, district goals math and social-emotional wellness remain
- BoE has goal -fiscally responsible for planning high school tuition.
- LGBTQ+ / diversity and inclusion trainings K-8
- master schedule change 21-22, enrollment decline, shifting teachers, certifications, to optimize time and improve student learning
- K-4 Ready math
- Summer Academy 6/28 - 8/5, for eligible K-8 to provide accelerated learning with learning targets while not lowering grade-level expectations. ESSER Elem & Secondary School Emergency Relief grant funding
- April MS Students of the Month:Caring: Anthony F R, Abi M Respect: Bryce R., Trustworthiness: Jessica F, Citizenship: David S, Responsibility: Sixten A.
- 8th-grade placement tests with 7th graders dates TBD; ELL testing K-8, thanks Mr. Nye
- Sports update. MS May Parent Newsletter

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

May 20, 2021

7:30 p.m

- EO 241 & Schools may implement more restrictive precautions. “outdoor public spaces” do not include elementary and secondary schools, continue to be governed by Executive Orders No. 149 (2020), No. 175 (2020), and No. 237 (2021)
- Face coverings - worn inside & outside when 6 feet distance not possible
- PE/Recess outside: six feet apart can remove face coverings.
- Sports: six feet apart [dugout] can remove face coverings, all encouraged to wear masks to the greatest extent possible.
- NJDOH Memo - Travel & Masking Clarifications for K-12
- Safe Return Plan is required for Federal American Rescue Plan (ARP) fund recipients
- To receive & spend ESSR 3 American Rescue Plan funds, community public comment for use of funds - share during public comment tonight
- May 28th - closed
- thank you to the families of those that have served in our military to protect our country so that we have the freedoms & safety today, that at times we may take for granted - wish all a safe holiday weekend

**Business Administrator’s Report**

Mrs. Gillis gave an update about the Business Office which included the submission of the Extraordinary Aid report, the application for the ESSER II grant, and the commencing of June close-out in preparation for the auditors over the summer.

**G. Public Questions/Comments**

*Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight’s meeting is being held in-person and virtually, please see the directions on our District’s website which specify the manner in which questions and comments may be communicated to the BoE.*

**I. Approval of Minutes**

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- April 29, 2021 Executive Session Minutes
- April 29, 2021 Regular Meeting Minutes

Motion to approve **Items I.** moved by Mr. Wolkow, seconded by Ms. Johansson

Yes	Mr. Calulo	Abstain	Ms. Lamiera	Yes	Mr. Reaves
Absent	Mr. Casey	Yes to Executive, Abstain from Regular	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 20, 2021**

**7:30 p.m**

**Task Groups**

- Negotiations Committee – Jeff Reaves
  - No update
- Somerset Hills School District – Sarah Nathans
  - Met May 12th - High School 67% attend full day, Teacher Appreciation, testing started, full days back, sports started, appointed all staff, 1 retirement
- Wellness Committee - Sonia Marto
  - No update
- Technology Committee - Thomas Casey
  - Chromebook distribution, Summer Academy, integrate software use for students
- Security/Safety Ad Hoc - Giovanna Lamiera
  - No update
- Child Care - Jennifer Johansson
  - No update

**Delegate/Representative Appointments**

- New Jersey School Boards Association - Tom Casey
  - No update
- Somerset Hills Municipal Alliance
  - Request for Be Well Program Program to continue in 21-22 SY, viewing of 2 documentaries ‘Angst’ and ‘Life’
- PTO –Giovanna Lamiera
  - Spring Fling made a little over \$16,000, no Fall Fest this fall

**J. BUSINESS**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Student/Services/Contracts**

- J.1 a renewal contract with Therapeutic Intervention, Inc. of Bridgewater, NJ to provide OT services for the 2021-2022 school year at the following rates:  
School based therapy (in district): \$95.00/hr  
Home based Therapy: \$109/visit  
Evaluations: \$390.00/evaluation
- J.2 an agreement with Pediatric Workshop, Warren, NJ for the 2021-2022 school year, to provide physical therapy at the following rates:  
\$113 for 60 minute treatment session  
\$92 for 45 minute treatment session  
\$67 for 30 minute treatment session  
\$305 for evaluation
- J.3 approve the modified contract for Alternatives, Inc./Bridges to Employment (BTE) to provide transition services for students at a total cost of \$2,460 for the 2020-2021 school year once full days at SHSD start

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

May 20, 2021

7:30 p.m

**Technology**

- J.4 the annual renewal service agreement effective July 1, 2021 through June 30, 2022 to with Confires Fire Protection Service in the amount of \$1,041.00
- J.5 a contract with Summit Management Solutions, LLC to provide professional consulting services for the 2021-2022 school year at the rate of \$125.00 per hour.
- J.6 approve to amend Title IV grant for the purchase of VEX IQ Competition Kits for Robotics

**Tuition Contracts**

- J.7 tuition contracts totaling \$200,239.00 for the following students to attend the MD program at Bernards High School, Bernardsville, NJ for the 2020-2021 school year:

Student ID#	Amount
2024454	\$46,521.62
2024510	\$32,225.42
2020695	\$29,950.28
2019368	\$30,546.26
2019378	\$60,995.42

- J. agenda items J.1 through J.7

Motion to approve **Items J.** moved by Mr. Wolkow, seconded by Ms. Stevinson

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Absent	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**K. FINANCE**

Finance & Facilities Committee Report - Howard Wolkow

- Report Tuesday, May 18th - Topics discussed roof, tiling, ESSERII and MD tuition, and there will be no Board annual retreat this year

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**2020-2021 Financial Reports**

- K.1 the Reports of the Secretary for April 2021 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.  
the recommendation that the Secretary's Reports for April 2021 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C.

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 20, 2021**

**7:30 p.m**

6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2019-2020 fiscal year.

It is recommended that the Treasurer's Report for April 2021 be accepted and filed.

**2020-2021 Invoices-General Agency Account**

K.2 the invoices presented for payment totaling \$1,713,411.79 from the General Agency Account from April 30, 2021 through May 20, 2021.

<b>Fund</b>	<b>Amount</b>
(10) General Fund	\$1,708,480.73
(12) Capital Outlay	\$0
(20) Special Revenue	\$4,931.06
(30) Capital Projects	-0-
(40) Debt Services	-0-
<b>Total</b>	<b>\$1,713,411.79</b>

**2020-2021 Invoices-Student Activities Account**

K.3 the invoices presented for payment totaling \$700.11 from the Student Activities Account from April 25, 2021 through May 15, 2021.

**2020-2021 Invoices-Food Service Account**

K.4 the invoices presented for payment totaling \$12,183.34 from the Food Service Account from April 25, 2021 through May 15, 2021.

**2020-2021 Transfers**

K.5 transfers for the 2020-2021 school year totaling \$49,217.00 from April 25, 2021 through May 15, 2021 as per the monthly transfer report.

**2021-2022 School Year Tax Levy**

K.6 the following resolution:

**BE IT RESOLVED** that the Township Committee of Bedminster is hereby requested to transfer the Bedminster Township School tax monies to the Bedminster Board of Education for the 2021-2022 school year in the following quarterly installments listed below in accordance with the statutes related thereto:

- July 1, 2021                      \$4,425,622
- October 1, 2021                 \$4,425,622
- January 1, 2022                 \$4,425,622

**BEDMINSTER BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**May 20, 2021**  
**7:30 p.m**

- April 1, 2022                      \$4,425,622

**BE IT FURTHER RESOLVED** that the School Business Administrator be directed to forward the above mentioned schedule to the Municipal Clerk of the Township of Bedminster.

**Safety Grant**

K.7 Approve the Safety grant in the amount of \$27,639 and the application for submission to the NJDOE. Local funds will be available should the final costs exceed the grant allocation.

K. agenda items K.1 through K.7.

Motion to approve **Items K.** moved by Mr. Reaves, seconded by Mr. Wolkow

Yes	Mr. Calulo	Yes	Ms. Lamiera	No to K.6	Mr. Reaves
Absent	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**PERSONNEL & PROGRAMS**

Programs & Personnel Committee Report– Jennifer Johansson

- The committee met Tuesday, May 18th -discussed Summer Academy, adopted Ready Math and schedule changes.

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

**Leave of Absence**

L.1 an extension of the leave of absence for employee Carmen Rodriguez through June 7, 2021.

**Summer Hours**

L. 2 a four day work week schedule for the purpose of energy conservation with the schedule to be 8:00 am to 4:00 pm Monday through Thursday, effective July 2, 2021 through August 27, 2021.

L.3 the following staff to participate in summer IEP meetings, as needed and assigned, at the rate of \$42.00 per hour:

Barbara Alfieri	Kaitlyn Baccarini	Carly Brantner	Jessica Carlin
Melissa Davies	Valerie Domanski	Susan Evans	Jolanta Kolodziejski
Patricia Leonti	Cheryl Mitchell	Elizabeth Rosnell	Heather Solimani
Natalie Stanek			

L.4 the following staff members for summer Special Education work as needed and assigned by Director:

Name	Rate per hour
Erica Kastell	\$69.05 per hour 2020-2021SY \$69.78 per hour 2021-2022SY

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
May 20, 2021  
7:30 p.m**

Kali Cannizzaro	\$52.79 per hour 2020-2021SY \$54.86 per hour 2021-2022SY
Krista Deckhut	\$65.18 per hour 2020-2021SY \$68.32 per hour 2021-2022SY

L.5 the following staff member to provide translation services as needed for the CST summer IEP meetings at the rate of \$52.00 per hour:

Elena Garcia-Albea

L.6 the following paraprofessionals for the 2021-2022 Extended School Year Program Monday through Thursday beginning June 28, 2021 through August 5, 2021 from 9am-12pm at the rate of \$16.00 per hour:

Atina Erwin

L.7 to rescind Carly Brantner, from the April 29, 2021 agenda, as a part-time paraprofessional/teacher, and approve as a full time teacher, BA Step 2, \$59,400 effective September 1, 2021 for the 2021-2022 school year and pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2019 through June 30, 2023.

L.8 the following staff members for the 2021 BTS Summer Academy, Monday through Thursday beginning June 28, 2021 through August 5, 2021 from 9am-12pm plus an additional hour per week for prep time, at the rate of \$42.00 per hour, to address learning loss per ESSER2 grant funding:

Barbara Alfieri	Jessica Carlin	Valerie Domanski
Lucy Ragoza	Lauryn Resotka	Carolyn Spero

L.9 the following staff member as a substitute teacher for the 2021 ESY and BTS Summer Academy at the rate of \$42.00 per hour:

Colin White

**Interim School Business Administrator/Board Secretary**

L.10 Eulalia Gillis as Interim School Business Administrator/Board Secretary at the rate of \$650.00 per diem effective on or about July 1, 2021 through on or about June 30, 2022.

**Residency Investigator**

L.11 approve James Anthony as residency investigator for the 2021-2022 school year at \$50.00 per hour, as needed.

**Workshops**

L.12 the following staff for the workshop listed:

Name	DATE	TITLE	COST
Nicole Mancini	5/11/21	ILA Children's Literature Intensive: Creating a Culturally Responsive Classroom Through Books - virtual	\$99.00 Registration

**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**May 20, 2021**

**7:30 p.m**

James Puglia	6/26-6/30/21	ISTE Designing a New Learning Landscape - virtual	\$195.00 Registration
Cindy Gattone	7/6-7/9/2021	NJECC Intermediate Google Training for Secretaries and Administrative Assistants - virtual	\$195.00 Registration
Liz Meechan	7/6-7/9/2021	NJECC Advanced Google Training for Secretaries and Administrative Assistants - virtual	\$195.00 Registration
Mary Anne Wilcock	7/6-7/9/2021	NJECC Advanced Google Training for Secretaries and Administrative Assistants - virtual	\$195.00 Registration

**Course Approval**

L.13 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2023:

Name	Course	Credits	School	Term	Estimated Amount
Ashley Isello	Inquiry in Literacy Instruction	3	Drew University	7/6/21 - 8/15/21	\$2,595.00

**Course Approval**

L.14 tuition reimbursement for the following staff per the terms and conditions of the Bedminster Education Association contract in effect from July 1, 2019 through June 30, 2024:

Name	Course	Credits	School	Term	Estimated Amount
Jennifer Giordano	Advanced Using Integrated Software	3	NJCU	7/2021 - 8/2021	\$3,500.00

**Salary Correction**

L.15 amend salary for Tierney Dodge from BA, Step 2 \$59,400.00 to MA Step 2 \$64,840.00 for the 2021-2022 school Year.

**Additional Pay**

L.16 the temporary assignment of Carmen Rodriguez from 11/16/2020 to 2/2/2021

<b><u>Grades 6-8 Spanish</u></b>	<b><u>Temporary assignment</u></b>
Additional Spanish Gr. 6 - 40 min class, four days per week (35 periods)	42.00/hr (prorated)

**Curriculum**

L.17 'Creating a Path to an LGBTQ+ Inclusive Curriculum' by For the Love of Literacy, LLC. to provide professional development for the Elementary School teachers in June, 2021 in the amount of \$400.00.

**Field Trips**

L.18 the following field trips:

Grade	Trip/Location	Date
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**BEDMINSTER BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
May 20, 2021  
7:30 p.m**

Ms. Carlin's 4th grade class	Walking trip to Miller Lane; Bedminster, NJ	Week of 5/24/21 - 5/27/21
PE Department	Walking field trip to Miller Lane and old school building; Bedminster, NJ	Through June 2021

L.19 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on June 10, 2021.

L.20 donation by the Mulcahy family of a Lacrosse net (bounce back) valued at \$175.00.

L. approve agenda item L.1 through L.20

Motion to approve **Items L.** moved by Mr. Johansson, seconded by Ms. Lamiera

Yes	Mr. Calulo	Yes	Ms. Lamiera	No to L.17	Mr. Reaves
Absent	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

**M. Public Questions/Comments**

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- Ms. Holzberger - commented on first training on LGBTQ guidance.


**N. Adjournment**

Motion to adjourn the Public Session at 8:32 p.m. moved by Ms. Johansson, seconded by Mr. Calulo  
Carried as follows: Yes: (8); No: (0); Abstain: (0)

**NEXT MEETING(S) SCHEDULED FOR:**

**June 10, 2021  
EXECUTIVE SESSION 6:30 PM  
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,



Eulalia Gillis  
Board Secretary

